

# IT Governance Officer - Job Description

## Job information

Job title	IT Governance Officer
Location	Cape Town/Johannesburg/Work from Home

## Job description

Job purpose	aYo Holdings is seeking an IT Governance Officer, reporting into the Group Head Architecture. The ideal candidate has a strong understanding of IT governance and cyber security. The candidate has a practical approach to closing out compliancy, security and audit gaps and can co-create solutions with the team. Security operations background will be extremely beneficial to make the conversations practical.
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## Key responsibilities

Core Responsibilities	<ul style="list-style-type: none"><li>• Design, implement and lead a global risk management strategy for aYo.</li><li>• Defining and establishing governance mechanisms in respect of the implementation of infrastructure and application changes to either on-premises or cloud environments.</li><li>• Develop and manage enterprise-wide policies, standards, and guidelines in accordance with regulatory requirements and industry leading practices.</li><li>• Design, create, and manage enterprise-wide security standards, policies, and controls.</li><li>• Implement compliancy measures to ensure compliance with policies particularly security policies and controls.</li><li>• Define and create a Risk Management Framework, based on organisational goals, projects, and operational environment.</li><li>• Measure risks according to the risk framework, track risks and remedial actions.</li><li>• Regularly report on risks and remedial actions.</li><li>• Definitions and creations of IT Security Policies and standards</li></ul>
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Engage with all stakeholders in a professional and cooperative manner	<ul style="list-style-type: none"> <li>• Provide authoritative, expertise and advice to all stakeholders</li> <li>• Build and maintain relationships with internal and external stakeholders</li> <li>• Deliver on agreements made with stakeholders in order to ensure that expectations are managed</li> <li>• Make recommendations to improve stakeholder engagement</li> <li>• Participate and contribute to the IT culture by living the aYo values.</li> </ul>
Self-management and teamwork	<ul style="list-style-type: none"> <li>• Develop and maintain productive and collaborative working relationships with peers and stakeholders</li> <li>• Positively influence and participate in change initiatives</li> <li>• Continuously develop own expertise in terms of professional, industry and legislation knowledge</li> <li>• Contribute to continuous innovation through the development, sharing and implementation of new ideas</li> <li>• Take ownership for driving career development</li> </ul>
Contribute to financial controls and planning	<ul style="list-style-type: none"> <li>• Identify solutions to enhance cost effectiveness and increase operational efficiency</li> <li>• Manage financial and other company resources under your control with due respect</li> <li>• Provide input into the risk identification processes and communicate recommendations in the appropriate forum.</li> </ul>

## Key performance measures

Business Acumen	Understands how the business operates, what the key issues and risks are that drives business success; and how they impact on the commercial viability of potential ventures and the profitability of aYo.
Customer/Stakeholder Commitment	Anticipates, meets and exceeds clients and stakeholders' expectations by creating long lasting relationships that support the client value proposition.
Drive for Results	Drive a sense of urgency, focus, accountability, agility and execution to deliver business results.
Leads Change and Innovation	Challenge the status quo, does what is right for the business, and encourage continuous improvement and innovation.
Collaboration	Prioritize the business interests of aYo and invests in the success of aYo by aligning effort across business areas.
Impact and Influence	Persuades, convinces, influences and inspires others, both within aYo and externally to win support, loyalty and gain commitment to the purpose of aYo.
Self-Awareness and Insight	Manages self and relationships with others effectively, deals with ambiguity, uncertainty and pressure, and provides perspective in difficult situations.
Diversity and Inclusiveness	Is sensitive to individual and cultural differences and demonstrates humility and an openness to engage people from diverse backgrounds and cultures to the mutual benefit of all parties concerned.

## Minimum qualifications

- Information Technology related degree (preferred)

## Minimum experience

- A significant can-do attitude
- Results focus and driven
- Security Operations (must have)
- Cobit 5/2019 Experience (preferred)
- ITIL experience (preferred)
- Policy and standards definitions (must have)
- 5+ years of IT Governance experience (must have)
- 8+ years of IT Governance experience (preferred)
- IT Governance and Risk Frameworks (preferred)
- CISA/CRISC/CGEIT/CISM (preferred)
- King IV (advantage)
- CGCIT (Corporate Governance of ICT) (advantage)

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